

## **ORDINANCE NO. 23-04**

### **RULES AND REGULATIONS OF THE GREEN SPRINGS CEMETERY**

1. The Green Springs Cemetery is open to the public from dawn to dusk year-round.
2. The purchase price of any lot or grave must be paid in full before any deed will be issued and before a burial can be done for the particular lot or grave. The village does not offer pre-payment plans.
3. Interments are as follows, if sections allow: One Full-Burial(casket) per grave, one full-burial (casket)+cremation(urn) per grave, or two cremations (two urns) per grave. All remains buried in the Green Springs Cemetery will have to be in a casket, urn or closed and sealed similar item.
4. Interments are not allowed without full payment for opening and closing costs or without burial permits. The funeral Director or the family may deliver full payment and burial permit at the time of the funeral service. The village does not offer pre-payment plans.
5. No evergreens, trees, bushes, flowers, flower beds of any type will be allowed to be planted on any lot or grave. Anything that has been planted will need to be removed. This allows village employees to properly mow, weed and maintenance the cemetery.
6. The village employee's cemetery responsibility involves only the cutting of grass, clipping and weeding around monuments or markers and trimming only the evergreens and trees that have been planted by the Village of Green Springs.
7. No mausoleums, houses or such structures will be allowed to be placed or built within the Green Springs Cemetery.
8. The village employee's responsibility in the cemetery does not include the maintenance, repair or replacements of monuments, markers or replacement of any stone, bronze, concrete or masonry damage through vandalism. The Village of Green Springs is not responsible for damaged or missing items of any kind.
9. No ground decorations will be allowed and all decorations placed shall not encroach on surrounding graves. The following are the only allowed decorations in the cemetery:
  - a. A monument hanging wreath
  - b. A monument urn
  - c. A monument saddle
  - d. Only one shepherd hook, with either one 12" hanging flower basket or a hanging decoration is permitted, as long as it does not encroach onto a surrounding grave.
  - e. Only concrete, steel, or iron benches are permitted and they are not to exceed the 42" width of the grave.
  - f. Winter blankets are allowed and can be placed after the mowing season has ended.
  - g. Military, Veteran or Fire Department grave marker emblems allowed.
10. Positively no glass decorations, glass containers, plastic solar lights, fencing, metal grass guards allowed. No sprinklers, water hoses or other type are allowed in the cemetery. No wires to hold decorations will be allowed and no stone, rock or gravel is allowed. All due to the possible damage to the mower and the possibility of throwing a piece and hitting someone present in the cemetery.
11. Cemetery Clean-up: All decorations and cemetery blankets will need to be removed from lots by April 1st. The Village of Green Springs is not responsible for damaged or missing items of any kind.
12. All non-street legal recreational vehicles are prohibited from the cemetery grounds and shall not be permitted in the cemetery at any time. The speed limit in the cemetery is 5 m.p.h.  
Consumption or possession of alcohol or drugs within the cemetery grounds is not allowed. A violation of any of the above sections shall be deemed a misdemeanor punishable upon conviction by a fine of not more than \$500.00 or imprisonment of not more than six (6) months, or both.
13. No loitering in the Green Springs Cemetery.
14. The village has the authority to remove any decorations or items placed or planted in the cemetery and not approved by the Village of Green Springs. Rules and regulations set forth in his Ordinance are for the well-being and safety of village employees and the public.

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#### **COST OF CEMETERY GRAVES** \*Graves must be purchased in even numbers\*

1. Residents of Green Springs: Each Grave=\$500.00
2. Non-Residents: Each Grave=\$800.00

#### **GRAVE OPENING & CLOSING COSTS** \*Regular hours of Monday – Friday from 7:00 a.m. – 3:30 p.m.) \*

1. There shall be a three-business day notice for any burials and work to be performed at the Green Springs Cemetery.
2. Full-Body Burial Cost=\$600.00
3. Cremation Burial Cost=\$300.00
4. If a burial extends past regular hours, there will be an additional burial charge of \$250.00
5. Saturday burial cost shall be \$500.00 and there shall be no service after 1:00 p.m. If a grave cannot be closed by 1:00 p.m. it shall be the responsibility of the funeral home to return the casket and body to the funeral home and return to the cemetery when the grave can be closed during regular business hours or a Saturday prior to 1:00 p.m.
6. For the purpose of funerals and work for funerals at the cemetery, the cemetery is closed on Sundays and all holidays observed by the Village of Green Springs.

#### **HEADSTONE HEIGHT AND WIDTH** \*Sizes shall not exceed listed measurements\*

1. A single size headstone: 36" x 36"
2. A double size headstone: 48" x 48"

#### **FOUNDATIONS**

1. Foundations in all sections will be set twice a year, in May and October.
2. The village will charge for the purchase of foundation, materials, labor and equipment cost and costs will be decided upon annually.
3. All foundations and stones set will face to the East. The headstones and monument placements are handled by the funeral homes or monument companies. The Village of Green Springs Cemetery only handles the placements of flush bronze veteran markers and there is no foundation charge for the placement of the flush bronze veteran markers.
4. Placement of foundations, headstones or other such structures done by those other than the Village employees is not permitted. The foundation, headstone and/or structures will need to be removed immediately. The family, business or point of contact for the cemetery will have 30 days to remove any unauthorized foundation, headstone and/or structure. After 30 days, the village employees will remove any unauthorized foundation, headstone and/or structure and will not be held liable for damages.
5. Village employees have the authority to remove any unauthorized items, foundation, headstone and/or structure immediately, if there is a safety concern.

#### **VETERANS SECTION:**

1. Only Veterans are allowed to be buried in the Veteran's section.
2. There will be no charge for a veteran burial in the Veteran's section.
3. A veteran's spouse is able to be buried with the veteran if the spouse's remains are a cremation. (Interment guidelines and cost still apply for spouse)
4. The veteran spouses' name is not permitted on the veterans' monument.
5. Any other headstones or markers are not permitted in the Veteran's section.

**1<sup>ST</sup> Reading: April 3, 2023**

**2<sup>nd</sup> Reading: April 17, 2023**

**3<sup>rd</sup> Reading: May 1, 2023**

PASSED IN COUNCIL THIS 1<sup>ST</sup> DAY OF MAY, 2023.