

VILLAGE OF GREEN SPRINGS

Waterworks Department

P.O. Box 536, 120 Catherine Street

Green Springs, OH 44836

Date _____

Move in Date: _____

Account No. _____ - _____

Deposit \$ _____

Check or Money Order _____ Cash _____

Water Department Office Hours:

Tuesdays & Thursdays 9:00 a.m. to 4:00 p.m.

Water Clerk's Phone: 419-639-2123 – Choose Option 2, then Option 2 again

Utility Application by Property Owner or Renter to the Village of Green Springs, Ohio

1. The property owner of the premises set forth below hereby applies for the services listed as follows: Water and Sewer.
2. All service is subject to Village's Rate Schedules and Rules and Regulations on file at its Utility Office.
3. Service is for the exclusive use of the applicant and said services shall not be resold or shared with others without prior approval from the Green Springs Village Administrator.
4. The property owner of record is responsible at all times for payment of all utility bills for service supplied to the property set forth below, regardless of the name that might appear on the bill for utilities involved. At the request and direction of the property owner, as evidenced by his signature below, the utility bills will be mailed to the renter by the utility department. However, this procedure is for the sole convenience of the property owner and in no way relieves the property owner's responsibility for payment of all utility services involved.
5. If utility bills are mailed to the renter and/or owner of said property, and if any utility bill is unpaid for two months or has a balance greater than \$200.00, service shall be subject to disconnection without further notice. Such disconnection of services shall in no way relieve the property owner of his responsibility for payment of all utility bills. If service is disconnected, there will be a re-connection fee assessed. The re-connection fee during regular business hours is \$50.00. The re-connection fee after regular business hours is \$150.00. The balance owing plus the reconnection fee must be paid before service will be reconnected.
6. Unpaid bills for utility service constitutes, under the laws of Ohio Section 735.29 R.C., a lien upon property involved as per Village Ordinance 82-3.
7. In the event the property owner sells said property he shall notify village within (10) days of transfer.

Service Location: _____

Renter's Name: _____ Phone: _____

Renter's Signature _____

Owner Requests copy of renter's bill _____

Property Owner's Name _____ Phone: _____

Property Owner's Signature _____

Property Owner's Mailing Address _____

-----FOR OFFICE USE ONLY-----

Proof of Identification

Water/Sewer Department Copy _____

Police Department Copy _____

Income Tax Department Copy _____

Beginning Meter Reading _____ Date _____

Final Meter Reading _____ Date _____

Account Notes:
